

**MARY WASHINGTON ELDERSTUDY
MEMBERSHIP COMMITTEE MINUTES
WEDNESDAY, APRIL 12, 2018**

WELCOME AND INTRODUCTIONS

Call to Order: Donna Lewis called the meeting to order at 10:10 am.

Present: Donna Lewis welcomed Barbara West, who has volunteered to join our Committee. Other members present were John Thompson, Joe Alfred, Dottie Myers, Susanne Lazanov, Connie Brady, Peggy Gratz, Eugenia Jones, Peggy Verdine, Carolyn Sulima, Jack Sulima

Approval of Minutes from February 28, 2018: A motion was made by Peggy Gratz to approve the Minutes. Dottie Myers seconded the motion and the motion passed.

OLD BUSINESS

Name Tags – A reminder sign has been placed by the office door in the classroom to remind new members to pick up their name tag.

NEW BUSINESS

Proposed changes/additions to the Membership Committee Section G and Appendix G in the Policy and Procedure Manual:

G5#8 Add the words “full time” to retiring/retired University of Mary Washington faculty

G6 #11 – No changes needed. Checked with Alan Zirkle. He does make initial contact with new members.

G6 #12 – Add lanyard bullet

- Attached to each nametag is an ElderStudy lanyard (order information G-)

G7#14 – Change Monetary Donation from \$25 to \$50.

G11 Add “fulltime” to Retired UMW faculty

G12 – Add the following revision to the New Membership Form –“ New member may begin attending classes as soon as membership fee is submitted.”

G13 – Dottie Myers will send revisions for Newsletter.

G14 – Change names of UMW Dining Halls – Previously University Dining Center is now Top of UC and previously Eagles Nest is now known as Maple Salon

G19-Include revised retiring faculty letter (from Peggy Gratz)

G20 – Include revised Welcome Letter (from Susanne Lazanov)

G26 – Recommend adding lanyard order information. (from Carolyn Sulima)

G27- Recommend adding Rack Card order information. (from Donna Lewis)

G28- Recommend adding information about Art of Aging Expo. (from Peggy Verdine.)

Add copy of email that is sent to all new members informing them that their Permanent Name Tag is available for pickup.

Proposed Budget for 2018-2019 – Please see the attached 2018-2019 Proposed Membership Committee Budget.

One Plus Memberships – In Spring, 2008, we began offering One Plus Memberships to new members as an incentive to increase our membership. The One Plus Membership fee is \$77 - a discount of \$5 for the remainder of the year, plus a fee of \$72 for the next semester. The Committee discussed whether we should continue the One Plus Memberships incentive since our member totals are high, exceeding 300. As of March, 2018, there were only seven One Plus Memberships. After discussion, the Committee is not in favor of a membership cap but recommends that we discontinue the One Plus Memberships.

Call for Volunteers/Committee Vacancies:

Newsletter: Dottie Myers is willing to step aside and allow someone else to take over the Newsletter. She currently spends between 4-5 hours per issue. The Newsletter is distributed five times as follows:

August – Includes the Fall Curriculum

October – Includes the Reservation Form for the Holiday Luncheon

December – Includes the Spring Curriculum

February – Includes biographies of Board Nominees. It was suggested that the biographies be included with the ballots that are sent by mail, possibly eliminating the February Newsletter.

April – Includes Reservation Form for Spring Luncheon

New Member Packets – Suzanne Lazanov will no longer be preparing New Member Packets. We are looking for a replacement.

Art of Aging Expo (June 13, 2018). Peggy Verdine will no longer be staffing the booth. Suzanne Lazanov agreed to take over for Peggy. Barbara West will assist Suzanne.

Recommend Membership Committee Chairperson to the Board – The committee unanimously recommended that Donna Lewis continue as the Membership Committee Chairperson.

Remembrances: Peggy Gratz sent a Get Well Card to Fran Balint.

25th Anniversary Planning:

Proclamation From the Governor: Thank you Donna Lewis for attaining the Proclamation. And thank you to Dottie Myers for having it framed.

Luncheon - The Spring Luncheon will be held on May 24, 2018 at Spotswood Baptist Church. Following are the arrangements that have been made:

Thank you to Joe Alfred for his efforts in organizing the slide show. There will be 72 slides and the presentation will last approximately 15 minutes. Jack Sulima will verify with Joe the number of members for inclusion in Joe's presentation.

Michelle Esbenshade has planned a table trivia activity. Carolyn and Jack Sulima will get the words to their song to Joe the week before the Luncheon. Donna Lewis contacted all Charter Members who had contact information. Four members have requested invitations to the Luncheon. Invitations have been sent to Peggy Johnson, Bobbie Gordon, Winnie Relyea and Preston Blaisdell. Connie Brady will purchase corsages for the ladies and a boutonniere for Mr. Blaisdell. Donna Lewis will prepare name tags.

Carolyn Sulima will purchase the punch and coffee.

Eugenia Jones will provide table decorations, coffee pots and a punch bowl.

Connie Brady will provide the utensils and paper goods.

Donna Lewis will bring a sign with directions for parking.

Mary Johnson has agreed to deliver a prayer before lunch.

The schedule is as follows:

11:45 – Remarks by Jack Allison – President

11:50 - Mary Johnson to Deliver Prayer

11:45 - 1:00 – Lunch

1:00 – Slide Show

We are exploring other possible facilities for future Spring Luncheons. Peggy Verdine will check with the Fraternal Order of Eagles about possible use of their hall. Joe Alfred will check with Lees Park Subdivision about possible use of their clubhouse.

OTHER BUSINESS

Our Committee will visit the Guantlet Golf Club to consider for possible Holiday Luncheon venue. Michelle Esbenshade will make reservations for lunch.

Adjourned: The meeting was adjourned at 12:10.

IMPORTANT DATES:

May 24, 2018 - Spring Luncheon

August 29, 2018 - Next Membership Committee Meeting – 10:00 am

September 9, 2018 – Deadline for making membership renewal calls

November 15, 2018 – Membership Committee Meeting – 10:00 am

December 6 – 2018 – Holiday Luncheon