

ElderStudy Administration Committee Quarterly Meeting
May 24, 2016, 1-3 PM in Center for Lifetime Learning [SC 210S]

TENTATIVE AGENDA

1. Welcome to Attendees
2. Treasurer's Report
 - a. Preliminary 3rd Quarter Operations Report (will be available at meeting)
 - b. Preliminary 3rd Quarter Balance Sheet Report (will be available at meeting)
 - c. Capital Reserve Time Deposits
3. Old Business
4. New Business
 - a. Preparation of 2016-2017 Budget Recommendation: Discussions and Committee Recommendations including membership fees
 - b. Discussion of 2015-2016 Excess Funds Availability and Committee Recommendation regarding Grants
 - c. Committee Discussions and Recommendation for Committee Chairperson for 2015-2016
 - d. Committee Discussions Regarding Identification of New Treasurer Candidates
 - e. Policy and Procedures Update Status
 - f. Other New Business
5. Next Committee Meeting: late August, target date = Tuesday, August 30 at 1 PM
6. **Thank You for serving on the Admin Committee. HAVE A GREAT SUMMER !!!**