

**FOR OFFICIAL USE ONLY**

**Mary Washington ElderStudy  
2017-2018 Operations Report #9**

6/6/2018  
BOD Approved **Yes**

| Accounting Category/Subcategory               | 2017-2018<br>Approved Budget<br>(6/7/2017) | 2017-2018<br>Amended budget | YTD: 9/1/2017 thru<br>5/31/2018 | % of Plan  |
|---|--|-----------------------------|---------------------------------|------------|
| <b>INCOME</b>                                 |  |                             |                                 |            |
| Membership Fees                               | \$16,290.00                                | \$16,290.00                 | \$18,900.00                     | 116.0% (a) |
| NameTag Replacement Fees                      | \$0.00                                     | \$0.00                      | \$5.00                          |            |
| Interest from Certificates of Deposit         | \$0.00                                     | \$0.00                      | \$30.98                         |            |
| Miscellaneous (excludes replacement NameTags) | \$0.00                                     | \$0.00                      | \$117.00                        |            |
| Membership Special Events Fees                | \$0.00                                     | \$0.00                      | \$2,332.00                      | (b)        |
| Curriculum Off-Site Fees                      | \$0.00                                     | \$0.00                      | \$0.00                          |            |
| <b>Total ES Income/Revenue</b>                | <b>\$16,290.00</b>                         | <b>\$16,290.00</b>          | <b>\$21,384.98</b>              |            |

**EXPENSES**

**Board of Directors**

|                                       |                   |                   |                   |        |
|---------------------------------------|-------------------|-------------------|-------------------|--------|
| BLS Scholarships                      | \$1,250.00        | \$2,500.00        | \$2,500.00        | 200.0% |
| Election Expenses (copying, printing) | \$200.00          | \$200.00          | \$129.78          |        |
| Grants (from excess 2017-2018 Funds)  | TBD               | TBD               | TBD               |        |
| Classroom Contingency                 | \$0.00            | \$0.00            | \$0.00            |        |
| <b>Subtotal BOD</b>                   | <b>\$1,450.00</b> | <b>\$2,700.00</b> | <b>\$2,629.78</b> |        |

**Curriculum Committee**

|                                      |                   |                   |                   |        |
|--------------------------------------|-------------------|-------------------|-------------------|--------|
| Speakers/Programs (Aug-Apr)          | \$7,500.00        | \$7,500.00        | \$6,275.00        | 83.7%  |
| Postage/Mailing/Copying              | \$125.00          | \$125.00          | \$64.35           | 51.5%  |
| Off-site Location Programs           | \$0.00            | \$0.00            | \$0.00            |        |
| Gifts/Gratuities                     | \$25.00           | \$25.00           | \$0.00            | 0.0%   |
| Stationery/Supplies                  | \$100.00          | \$100.00          | \$214.43          | 214.4% |
| Special Activities                   | \$0.00            | \$0.00            | \$0.00            |        |
| <b>Subtotal Curriculum Committee</b> | <b>\$7,750.00</b> | <b>\$7,750.00</b> | <b>\$6,553.78</b> |        |

**Administration Committee/BOD**

|  |                   |                   |                 |  |
|--|-------------------|-------------------|-----------------|--|
| General Operating Funds                  | \$200.00          | \$200.00          | \$225.00        |  |
| Stationery/Supplies/Publications         | \$600.00          | \$600.00          | \$450.49        |  |
| Postage/Mailing/Copying                  | \$200.00          | \$200.00          | \$9.90          |  |
| <b>Subtotal Administration Committee</b> | <b>\$1,000.00</b> | <b>\$1,000.00</b> | <b>\$685.39</b> |  |

**Membership Committee**

|                                       |                   |                   |                   |            |
|---------------------------------------|-------------------|-------------------|-------------------|------------|
| Brochures/Rack Cards                  | \$100.00          | \$100.00          | \$0.00            | 0.0%       |
| Stationery/Supplies                   | \$200.00          | \$200.00          | \$97.79           | 48.9%      |
| Gifts/Remembrances                    | \$200.00          | \$200.00          | \$0.00            | 0.0%       |
| Name Tags                             | \$400.00          | \$862.00          | \$773.97          | (o)        |
| Newsletter/Communications             | \$800.00          | \$746.00          | \$419.52          | 52.4% (n)  |
| Postage/Mailing/Copying               | \$250.00          | \$250.00          | \$238.21          | 95.3%      |
| Web Site (renewed Feb 2018 for 2 yrs) | \$125.00          | \$179.00          | \$179.00          | 143.2% (n) |
| Telephone Services (8 mo)             | \$300.00          | \$300.00          | \$176.00          | 58.7%      |
| Membership Meetings/Spec Events       | \$1,200.00        | \$1,200.00        | \$2,774.50        | 158.9% (d) |
| 25th Anniversary (One Time Expense)   | \$500.00          | \$500.00          | \$334.69          | 66.9% (d)  |
| <b>Subtotal Membership Committee</b>  | <b>\$4,075.00</b> | <b>\$4,537.00</b> | <b>\$4,993.68</b> |            |

**Total ES 2017-2018 Expenses YTD**      **\$14,275.00**      **\$15,987.00**      **\$14,862.63**

- a. Memb Fees Total= \$504 One Plus; \$13,726 in early fees; \$4,660 YTD Fees after Sept 1, 2017.
- b. IncomeSpecEv=\$2420 Less\$88 refund Hol Lunch.
- d. Expense Mbr mtgs \$476.50; Hol Lch \$2,444.62 & \$150 deposit 18-19 Lunch is total \$3109.19  
Note: Includes 25th Ann.Expense of \$334.69.
- n. Amendments are reallocation by Treas.Under 3%.
- o. Amend +\$462 by Bd-new lanyards memb.growth.