

**ElderStudy Administration Committee Quarterly Meeting**  
**May 24, 2016, 1-3 PM in Center for Lifetime Learning [SC 210S]**

**TENTATIVE AGENDA**

1. Welcome to Attendees
2. Treasurer's Report
  - a. Preliminary 3<sup>rd</sup> Quarter Operations Report (will be available at meeting)
  - b. Preliminary 3<sup>rd</sup> Quarter Balance Sheet Report (will be available at meeting)
  - c. Capital Reserve Time Deposits
3. Old Business
4. New Business
  - a. Preparation of 2016-2017 Budget Recommendation: Discussions and Committee Recommendations including membership fees
  - b. Discussion of 2015-2016 Excess Funds Availability and Committee Recommendation regarding Grants
  - c. Committee Discussions and Recommendation for Committee Chairperson for 2015-2016
  - d. Committee Discussions Regarding Identification of New Treasurer Candidates
  - e. Policy and Procedures Update Status
  - f. Other New Business
5. Next Committee Meeting: late August, target date = Tuesday, August 30 at 1 PM
6. **Thank You for serving on the Admin Committee. HAVE A GREAT SUMMER !!!**